

## COUNTRY CLEARANCE

A separate AFMCSP ticket will need to be entered for the country clearance, however travel itinerary including hotel will need to be booked through Concur first. The required documents uploaded into the Portal ticket are:

### Forms

- OPAR-A
- Mission Critical Travel Request Form – APPROVED
- Copy of Bio-page of Passport

### Training Certificates

- Counter Threat Awareness training (CTAT) certificate
  - This replaced HTSOS training – if HTSOS certificate is still valid, CTAT is not required.
- ARS FY22 International Engagement and Travel Awareness training certificate.
- Smart Traveler Enrollment Program confirmation (<https://step.state.gov/>)
- Foreign Affairs Counter Threat Training (FACT) certificate
  - Required for 90 or more cumulative days of travel in a year period
    - <https://www.fletc.gov/foreign-affairs-counter-threat>