

VISA DOCUMENTS

A Separate AFMCSP ticket will need to be entered for the Visa application, however travel itinerary including hotel will need to be booked through Concur first. The required documents uploaded into the Portal ticket are:

Forms and Documents

- Visa documents as requested by Area Travel Specialists
- Visa Photos
- OPAR-A
- Mission Critical Travel Request Form – APPROVED
- Copy of Bio-page of Passport
- UPS Airbill to FMAD, Attn: William Hardin
 - USDA, ARS, FMAD, TPSB
Attn: Mr. William Hardin, Travel Team Lead George Washington Carver
Center
L.2 – 1 – WS-1006
5601 Sunnyside Avenue
Beltsville, Maryland 20705
Office 301/837-8736; Work Cell 240/397-0294
- UPS Airbill back to Location