

# Annual Safety Refresher Training

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# Refresher Training Topics

- Hazard Communication (HazCom)
- Lab Standard
- Chemical Hygiene Plan
- Personal Protective Equipment (PPE)
- Emergency Action Plans
- Industrial Hygiene Program
- Hazardous Waste Management
- Accident/Injury Reporting

# Hazard Communication (HazCom)

- OSHA Standards 29 CFR 1910.1200
- “Right-to-Know” standard
  - Employer must provide information on potential chemical hazards in the workplace to employees
  - Includes full-time, part-time and temp and student employees
- Protect employees from health hazards associated with chemicals
- Ensure employees are not exposed above permissible limits
- Our HazCom Program includes:
  - Chemical inventory on file
  - Material safety data sheets (MSDS)
  - All chemicals must be properly labeled, handled and stored
    - Secondary labeling = chemical name, hazards, date, user
  - Responsibility of new chemicals (MSDS, SOPs, training) lies with originator (i.e. person who initiates purchase of substance, not the purchasing agent)

# Hazard Communication (HazCom)

Hazard Communication Standard for Laboratory Personnel Training - Mozilla Firefox

File Edit View History Bookmarks Tools Help

29 cfr 1960 - Google Search Hazard Communication Standard for Lab... x +

ohio-state.edu https://www.ehs.ohio-state.edu/secure/page.asp?i=18&m=1&p=1

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## Hazard Communication Standard For Laboratory Personnel

Examples:

Health Hazard	Physical Hazard
♦ Carcinogens	♦ Flammables
♦ Reproductive toxins	♦ Combustibles
♦ Irritants	♦ Compressed gases
♦ Sensitizers	♦ Explosives
♦ Neurotoxins	♦ Oxidizers
♦ Corrosives	♦ Water reactives

EHS

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Test Out

# Lab Standard

- More specifically, Occupational Exposure to Hazardous Chemicals in Laboratories (OSHA Standards 29 CFR 1910.1450)
- Key elements include:
  - Permissible exposure limits (PEL)
    - Regulatory limit on amount or conc. of substance in air
    - Based on 8-hr time-weighted average (TWA) exposure
    - Also, threshold limit values (TLV)
  - Exposure monitoring
  - Medical review
  - Chemical Hygiene Plan
  - Employee training

# Chemical Hygiene Plan

- Written document which sets forth policies, procedures and general work practices to ensure protection from physical and health hazards associated with chemicals
  - General lab procedures
  - Procedures that require prior approval
  - Standard Operating Procedures (SOPs) for extremely hazardous materials
  - SOPs for each lab/field procedure
  - Identify hazards and appropriate safety precautions
- Main info
  - Use personal protective equipment (PPE)
  - Use fume hoods
  - Do not work alone
  - Do not eat/drink in the labs
  - Know location of safety equipment, MSDS, emergency phone #s

# Personal Protective Equipment (PPE)

- OSHA Standards 29 CFR 1910.132
- Familiarize yourself with the potential hazards and the type of PPE available
- Select PPE that ensures worker protection from the hazard
- Make sure employee is aware of the properties and limitations of the PPE provided
- Common PPE:
  - Eye protection (safety glasses)
  - Hand protection (disposable gloves, leather gloves, oven mitts)
  - Foot protection (closed-toe shoes, work boots)
  - Protective clothing (lab coats, rubber aprons)
  - Hearing protection (earplugs)



# Emergency Action Plans

- OSHA Standards 29 CFR 1910.38
- OSU calls this an Emergency Operations & Evacuation Plan (EOEP)
- Follow established building evacuation plans in the event of:
  - Fire
  - Chemical spills (depending on chemical properties)
    - Small (<1 gallon) = clean up yourself
    - Large = initiation evacuation, call EHS (292-1284)
  - Hazardous material release
  - Bomb threats, threats of violence
  - Earthquakes
- Utilize emergency communications: phone, fire alarm, radio



# Industrial Hygiene Program

- Identifies potential exposures
- Exposure surveys
  - Occupational Medical Surveillance Program (OMSP)
    - ARS Form 182A
- Use of mechanical controls (i.e. fume hoods)
- Use of noise controls
- Formaldehyde SOP

# Hazardous Waste Management

- No hazardous waste down the drains
- Collect hazardous waste in appropriate containers at point of generation
- Segregate waste streams
  - Chemical classes
  - Avoid dangerous mixtures
- Satellite accumulation
  - Keep amounts to minimum
  - Use secondary containment
  - Inspect weekly
- Keep records of amount and type of waste generated

# Accident/Injury Reporting

	<b>Minor</b>	<b>Major</b>
Report it to	Supervisor	Supervisor
	CDSO = Eric	CDSO = Eric
		AO = Jim
Fill out	OSHA Form 301	OSHA Form 301
		DOL CA-1 (get supervisor signature etc.)

- OSHA Form 301 (Injuries and Illnesses Incident Report)
- Dept. of Labor CA-1 (Federal Employee's Notice of Traumatic Injury and Claim for Continuation of Pay/Compensation)